

RECORDINGS

The date and time of each recording is noted in the 'Contextual Information' about each recording. On most occasions, the recordings were made in the lecturer's own office (that is, where his/her office hours would normally be held). When the conversation took place and was recorded elsewhere, this is noted in the 'Contextual Information'.

The video camera was set up in a fixed position in the office. Depending on the size of the office, and the space available to set up the tripod, the possibilities of placing the camera where it would be able to capture a full view of both participants varied from office to office. Details are provided in the 'Contextual Information' about each recording.

The aim was to record ten minutes' conversation between each lecturer and student. Having set up the video camera and started the recording, the researcher left the office. After an interval of nine minutes, the researcher knocked on the door to warn the participants that their time was almost up, as had been previously agreed. In some cases, the participants were so absorbed in their conversation that they ignored the knock on the door and continued talking, despite the instructions given. Thus, some of the conversations recorded are longer than the ten minutes originally planned for.